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# Le Monde French Immersion Public Charter School COMMUNICABLE DISEASE MANAGEMENT PLAN

Last updated 8/19/22

## Plan Elements

### Section 1 - Communicable Disease Management Plan

- Strategies to prevent and reduce the spread of infectious diseases
- Procedures for canceling school due to an infectious disease outbreak
- Considerations for reopening schools
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The health and safety of our community is a priority of Le Monde. This plan is an essential component of health and wellness in the school setting. Providing a safe, comfortable, and healthy environment facilitates the educational process, encourages social development, and allows children to acquire healthy attitudes toward school.

The purpose of this comprehensive guide is to provide infection control guidance, practice standards, and protocols for Le Monde.

Le Monde shall comply with applicable laws and state and local health authority guidelines regarding communicable diseases.

The Le Monde administrator will develop administrative regulations as needed to implement this plan to reduce the risk of contagion in the school setting. Le Monde shall protect the confidentiality of each student's health condition/record to the extent possible consistent with the overall intent of this policy. This Plan shall be posted on the Le Monde website.

## **Section 1 - Communicable Disease Management Plan (COVID-19 Specific Plan - See Section 3)**

Schools tend to be affected by infectious disease outbreaks more than other settings. Children easily transmit illnesses to one another as a result of their close proximity, their inefficiency at containing respiratory droplets and their ineffective hand washing. As school, we play an important role in protecting the health of our students and staff from contagious diseases.

This Communicable Disease Management Plan provides guidance for reducing illness at school on a regular basis as well as procedures during infectious disease outbreaks and pandemic periods.

Notification of confirmed pandemic or infectious disease threats will come from state and local health authorities.

### **Strategies to prevent and reduce the spread of infectious diseases**

#### **How Germs Spread**

Illnesses such as the flu (influenza), Norovirus (sudden and violent nausea, vomiting and diarrhea), and colds are caused by viruses that infect the nose, throat, lungs and gastrointestinal tract. Flu and cold viruses usually spread from person to person when an infected person coughs or sneezes and the virus is inhaled by another person. Norovirus is spread by infected persons passing germs through food or ineffective hand washing. Germs are also spread by droplets when a person touches something that is contaminated with a virus and then touches their eyes, nose, or mouth. The length of time germs can live on certain surfaces depends on the virus.

#### **Disease Prevention & Education**

To help prevent the spread of any infectious disease, schools have an opportunity to educate students, staff, and the community on social etiquette, good health and hygiene habits, and disease prevention. Le Monde will provide education and reminders on handwashing, coughing, and sneezing any time there is a suspected outbreak and during the school year as requested by staff. During times of suspected or identified infectious disease outbreaks, Le Monde will coordinate with

state and local health authorities and its sponsoring school district to address the outbreak.

**Our basic educational message is:**

1. Cover your cough
2. Wash your hands often
3. Stay home if you're sick
4. Wear appropriate PPE (Personal Protective Equipment)

**1. Cover Your Cough:** We will teach students coughing and sneezing etiquette in classrooms and hang instructional posters in the school building. We will have an ample supply of tissues available in each classroom and school area.

- Cover your mouth and nose with a tissue when you cough or sneeze.
- Cough or sneeze into your upper sleeve, not your hands.
- Wash your hands after you cough or sneeze, or use hand sanitizer.

**2. Wash Your Hands Often:** Handwashing with soap and warm water is the best option. Hand sanitizers can be effective when there is no access to water; they are most effective if they have at least 60% alcohol in them. Staff are encouraged to provide time and opportunity each day for students to practice washing their hands with soap and water upon arrival at school, after coughing and/or sneezing in hands, at the beginning and end of lunch time, after bathroom use, and after recess.

- Wet hands with water, apply soap and scrub hands together for at least 20 seconds.
- Thoroughly rinse under warm, running water.
- Dry hands completely with a paper towel. Use a paper towel to turn off faucet handles and open restroom doors.

**3. Stay Home if You're Sick:** A primary strategy against the spread of illness is for sick people to stay home from school. This includes all individuals entering the building. In times of suspected or identified infectious disease outbreaks, sick leave policies for staff and students will be reviewed, modified (if needed), clearly communicated, and consistently enforced.

**4. Wear Appropriate PPE (Personal Protective Equipment):** When working with students with suspected infectious disease, staff will wear PPE as recommended by applicable government health authorities.

### **Cancelled school due to an infectious disease outbreak**

Le Monde will collaborate with the school district and the state and local health authorities to monitor disease outbreaks in our school and to determine if and when school should be canceled. The information provided by the school district will also guide Le Monde's decisions on the length of time for a school closure and the extent of the closure, taking into consideration the mixing of students/staff across cohorts, geographic proximity, outbreaks at neighboring schools and districts, etc.

### **Legal Authorities for Cancellation of School**

The Le Monde administrator has the authority to cancel classes when it is deemed necessary for the health and safety of students and staff.

If school is canceled due to an infectious disease outbreak, all other school-related gatherings (athletic events, concerts, after school activities, field trips, etc.) will also be canceled. In some

cases, non-academic events may be canceled even if classes are not.

### **Communication during an Infectious Disease Outbreak**

Le Monde will attempt to provide accurate, consistent, and timely communication with staff, students, and parents. We will coordinate with our school district to disseminate critical information from the health department, to develop and deliver common health messages and educational materials to families as information is received.

Information will be disseminated via our normal newsletter email system.

### **Continuity of Operations Plan**

Certain essential district-level functions will need to continue even during a school closure situation.

Essential services may include:

- Office functions
- Communications, Technology (website, press releases, learning at home resources, etc.)
- Facilities coordination
- Emergency operations (planning for the reopening of schools)
- Identifying essential personnel who will be needed to carry out essential services and determine if those services can be accomplished at home (by computer, through emails, conference calls, virtual conferencing, etc.) or by staggering work schedules and/or locations and using social distancing measures. Essential personnel who report to work during a school closure should take precautions; social distancing, and/or wearing PPE as recommended.

### **Distance Learning**

To help students stay educationally engaged while on-site classes are canceled, Le Monde may provide a variety of Distance Learning resources for students. In addition, Le Monde has an online learning plan that can be initiated in the event of extended school closures.

### **Staff Leave**

In the event of school closures, information will be communicated to employees regarding the appropriate type of leave to be used.

### **Reopening schools**

Our primary objective in the recovery phase is to restore the learning environment as soon as possible. Issues to consider include determining if the school needs disinfection measures before reopening, staffing levels, and grief/mental health issues. The Le Monde administrator may also need to develop a plan for students/staff to make up for lost school days required to meet state guidelines.

As the school resumes normal operation, it will remain in contact with the school district regarding disease surveillance. An infectious disease outbreak often comes in waves and the response and recovery process may be repeated several times.

### **Disinfection**

Disinfection needs will depend primarily on the severity, type, and duration of the pandemic. Viruses can live an extended time outside the human body on nonporous surfaces such as plastic, metal or wood (depending on the virus). Guidance will be obtained from published government health authorities regarding our cleaning policies and practices.

## **Personnel**

If there are multiple staff absences due to an infectious disease outbreak, a plan will be formulated to continue instructional programs and operations within the school.

## **Mental health issues**

Depending on the severity of the outbreak, we will collaborate with local mental health partners to assist with providing students and staff with the appropriate support.

## **Making up school days**

The Le Monde administrator will collaborate with the Oregon Department of Education and the school district to develop a plan for making up lost school days, if required by law.

## **Illness/Disease Monitoring & Tracking**

During times of a potential infectious disease outbreak, the school office and administrator will monitor illnesses daily and track illness trends.

Staff are trained to be alert to children who are ill. Examples of symptoms include fever, frequent cough and/or sneezing, sore throat, and vomiting/diarrhea. Symptomatic students need to be sent to the health office for evaluation.

During periods of suspected or identified infectious disease outbreaks.

- All staff should protect themselves by wearing appropriate Personal Protective Equipment (PPE) when deemed necessary by the state and local health authorities.
- Students who have a cough/sneezing with a fever will be isolated and will be reasonably distanced from healthy students until parents/guardians arrive.

## **Disinfection & Cleaning Procedures**

Commonly touched surfaces such as handrails, door handles, computer keyboards, bathroom faucets and surfaces, and telephones will be cleaned and/or disinfected. During an infectious disease outbreak, consideration will be given to increasing the frequency of cleaning these commonly touched surfaces and areas based on the nature of the disease. In addition, we will consult with the state and local health authorities for guidance on any necessary operational procedures that need to be enacted.

When an employee or student with a suspected infectious disease is identified and has left the building, their area (and other known places that have been touched) will be thoroughly cleaned and disinfected. Cleaning and disinfecting will follow manufacturers' recommendations, paying particular attention to dwell time requirements. The person cleaning and disinfecting will wear appropriate PPE according to the state and local health authorities recommendation. Hands will be washed or sanitized at the completion of the procedure. During times of a specifically known or suspected disease outbreak, Le Monde will consult with the LPHA for guidance.

## **Social Distancing**

During suspected or identified infectious disease outbreaks, social distancing measures will be taken to reduce the spread of an infectious disease.

- Handshaking and sharing of drinks and food will be prohibited.
- Touching of eyes, nose or mouth will be discouraged.
- Face-to-face meetings will be discouraged or, if unavoidable, a distance will be maintained as

determined by the state and local health authorities.







- Non essential meetings, gatherings, assemblies, field trips, workshops, trainings, etc. will be postponed as deemed necessary by administration in collaboration with the state and local health authorities.
- Consideration will be made for flexible hours and attendance policies to maintain social distancing and reduce illness in the school facility.

## Section 2- Communicable Disease Exclusion Guidelines

\*Note that in all places where says notify nurse, please notify Executive Director ([shouka@lemondeimmersion.org](mailto:shouka@lemondeimmersion.org)) AND office ([elizabeth@lemondeimmersion.org](mailto:elizabeth@lemondeimmersion.org))

### PLEASE KEEP STUDENTS WITH SYMPTOMS OUT OF SCHOOL

This list is school instructions, not medical advice. Please contact your health care provider with health concerns.

SYMPTOMS OF ILLNESS	THE STUDENT MAY RETURN AFTER... *The list below tells the shortest time to stay home. A student may need to stay home longer for some illnesses.
 <b>Fever:</b> temperature of 100.4°F (38°C) or greater	<b>*Fever-free for 24 hours</b> without taking fever-reducing medicine <b>AND per guidance for primary COVID-19 symptoms.</b>
 <b>New cough illness</b>	<b>* Symptoms improving for 24 hours</b> (no cough or cough is well-controlled) <b>AND per guidance for primary COVID-19 symptoms.</b>
 <b>New difficulty breathing</b>	<b>* Symptoms improving for 24 hours</b> (breathing comfortably) <b>AND per guidance for primary COVID-19 symptoms. Urgent medical care may be needed.</b>
 <b>Diarrhea:</b> 3 loose or watery stools in a day <b>OR</b> not able to control bowel movements	<b>*Symptom-free for 48 hours OR</b> with orders from doctor to school nurse.
 <b>Vomiting:</b> one or more episode that is unexplained	<b>*Symptom-free for 48 hours OR</b> with orders from doctor to school nurse.
 <b>Headache with stiff neck and fever</b>	<b>*Symptom-free OR</b> with orders from doctor to school nurse. Follow fever instructions above. <b>Urgent medical care may be needed.</b>
<b>Skin rash or open sores</b>	<b>*Symptom free</b> , which means rash is gone OR sores are dry or can be completely covered by a bandage <b>OR</b> with orders from doctor to school nurse.
<b>Red eyes with colored drainage</b>	<b>*Symptom-free</b> , which means redness and drainage are gone <b>OR</b> with orders from doctor to school nurse.
<b>Jaundice:</b> new yellow color in eyes or skin	<b>*After the school has orders</b> from doctor or local public health authority to school nurse.
<b>Acting differently without a reason:</b> unusually sleepy, grumpy, or confused.	<b>*Symptom-free</b> , which means return to normal behavior <b>OR</b> with orders from doctor to school nurse.
<b>Major health event</b> , like an illness lasting 2 or more weeks OR a hospital stay, <b>OR health condition requires more care than school staff can safely provide.</b>	<b>*After the school has orders</b> from doctor to school nurse <b>AND</b> after measures are in place for the student's safety. Please work with school staff to address special health-care needs so the student may attend safely.

## **Section 3 - COVID-19 Specific Plan**

### **Notifications**

Local public health authorities will be notified of:

- any confirmed COVID-19 cases among students or staff
- any clusters of illness among students or staff (7 or more)

Le Monde has a plan for educating parents/guardians about the need for them to notify the school immediately upon identification of COVID-19 in a student or immediate family member, through emails to the community, sharing of this Plan, as well as specification in the current Le Monde Family Handbook.

The Le Monde administrator will be responsible for notification to the local public health authorities.

### **Covid-19 Illness or Symptoms and Isolation**

Students and staff will be excluded from school if they have Covid-19 or exhibit 2 or more primary Covid-19 symptoms:

- Cough
- Fever (temperature of 100.4 or higher)
- Shortness of breath or difficulty breathing
- New loss of taste or loss of smell

Individuals may return after:

- Following applicable symptom-based guidance (in Section 2 of this Plan) if Covid-19 test is negative
- Following applicable symptom-based guidance (in Section 2 of this Plan)) AND minimum 5-day isolation, if Covid-19 test is positive or if do not test

Staff are required to report Covid-19 diagnoses and symptoms to the Executive Director.

When a student presents at school with any primary symptoms, the student is directed to the isolation pod and triaged per the guidelines above.

### **Communication**

The Le Monde administrator will be responsible for communicating with parents, families, staff and district officials. Notification of families regarding Covid-19 will occur as required by the local public health authority.

### **Isolation**

Anyone developing cough, fever, shortness of breath or difficulty breathing, or new loss of taste or smell while at school will be offered a face covering to wear, isolated from others immediately; and sent home as soon as possible.



The school has a designated space to isolate students or staff members who develop COVID-19 symptoms. This designated space for COVID-19 symptoms is a separate space from the non-COVID-19 symptoms (office). The designated space is supervised and ill individuals are monitored.

While waiting to go home, people displaying symptoms will be offered a face covering if it can be worn safely, as will supervising staff.

Le Monde has an adequate supply of face coverings located in each room.

## **Environmental Management**

### **Hand hygiene**

Students and staff will be offered the opportunity to wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.

- Upon entry and prior to leaving
- Before and after meals
- After playing outside
- After restroom use (will be requested to wash hands in restroom)

Staff will wash with soap and water for at least 20 seconds before preparing meals (should be unnecessary as students should be bringing meals from home).

### **Cleaning and disinfecting**

Appropriate cleaning and contingency plans are in place for routine infection prevention, and for closing cohorts, or the school, based on identified COVID-19 cases and in compliance with public health guidelines.

Protocols may or may not include and are not limited to:

- All frequently touched surfaces (playground equipment, door handles, sink handles, desks) and shared objects (toys, games, art supplies) will be cleaned between uses by different cohorts, but not less than once daily.
- Disinfectants/cleaners will be applied safely and correctly following labeling direction as specified by the manufacturer. These products will be kept away from students.
- Bathrooms will be cleaned routinely.
- Staff members will increase circulation of outdoor air as much as possible by opening windows and doors when possible and keeping air purifiers operating.

## **Physical Distancing**

Physical distancing will be maintained as required by the Oregon Department of Education and public health authorities.

Additional support will be provided to students who require instruction in maintaining physical distancing requirements.

## Face Coverings

- Face coverings will be worn as recommended by CDC Multnomah County recommendations and as determined in the school's discretion.
- Face shields are an acceptable alternative when a person has a medical condition that prevents them from wearing a mask or face covering as evidenced by a doctor's note.
- During times when face coverings are required, if a student removes a face covering indoors other than at lunch, or demonstrates a need to remove the face covering for a short-period of time, the school/team must:
  - Provide space away from peers while the face covering is removed; students should not be left alone or unsupervised;
  - Provide additional instructional supports to effectively wear a face covering;
  - Provide students adequate support to re-engage in safely wearing a face covering;
  - Students cannot be discriminated against or disciplined for an inability to safely wear a face covering during the school day.

Communication regarding face coverings will be provided to staff, parents, families and students prior to on-site instruction and regularly throughout the school-year. Communication will be sent in print or electronically and will be posted throughout the school.

## Eating

Any other restrictions on eating shall be as determined by ODE and/or the local public health authority.

## School Level COVID-19 Management Plan

The COVID-19 Management Plan verifies our school is ready to:

- Prevent, detect, respond to, and recover from increases in Covid-19 transmission.
- Ensure continuity of instruction for all students, regardless of support needs.
- Ensure continuity of learning during and after periods of increased Covid-19 transmission.
- Communicate their plan to the staff, students, families, and community.

This plan will be linked on our website no later than August 26, 2022.