

LE MONDE IMMERSION
Board Consent Minutes for December 2016

The undersigned, being the directors of Le Monde Immersion, an Oregon nonprofit corporation (the Corporation), hereby waive notice and consent to the following action of the Corporation taken in lieu of a meeting of the Board of Directors, effective December 13, 2016.

RESOLVED, that the published August and September board minutes previously adopted by informal consent resolution hereby are formally approved;

RESOLVED, that the following reports from the school staff were received:

--The staff generally received basic Diabetes Type 1 training, and specific staff received certification regarding how to monitor and administer insulin for students affected by Type 1 Diabetes

--One intern has elected to return to France permanently. He expressed that he wanted a longer vacation than what our program anticipates, and scheduled his return tickets without consulting with the school, and was unwilling to change them.

--The parent association has volunteers who are assisting with lunch coverage after receiving a brief training and our Volunteer Guidelines. With many of our classroom lunch times occurring at the same time, with even minimal staff absences lunch coverage can be difficult, so having this assistance is valuable.

--The Spectacle is scheduled for Friday, but may need to be rescheduled pending weather.

--Finding substitutes for both teachers and assistants continues to be a challenge. We are in the process of entering into a non-binding contract with a for profit that provides qualified substitutes to schools for a fee that results in a cost very similar to our existing rates. Substitutes provided by this entity likely won't speak French, but will be qualified teachers. At this point, the need to have substitutes overrides our need for French teachers, but we will continue to seek qualified French substitutes. Shouka has taken the steps and exams required to apply for licensure as a substitute teacher with TSPC, to provide coverage in the event of staffing emergencies.

--Facility options continue to be explored by the Facility Committee. We hope to finalize options for consideration next year soon.

--Nicole reports that the Hiring Committee has placed advertisements with national search sites for teaching positions for next year. We anticipate a number of hiring needs to address middle school requirements, including the varying licensing requirements for upper grade teachers.

RESOLVED, that the Student Technology Acceptable Use Policy and Procedures attached to these consent resolutions hereby are adopted. Staff comments have been incorporated into this document.

RESOLVED, that the November financials (Balance Sheet and Profit and Loss Statement) that were previously disseminated to the board have been reviewed by the board and hereby are approved. The board notes that cash flow continues to be a concern, and that fundraising is imperative to the success of the organization. While approximately \$20,000 in anticipated revenue from supply and activity donations was not received, increased individual donations have helped to compensate for this loss, assisting in closing the fundraised income gap as against budget. On the expense side, we are operating with significantly fewer expenses (\$42,000) as compared with budget, which means that the loss budgeted for this time of year is less than anticipated by approximately that same amount, though the net operating loss for this time of year still results in significant cash-flow struggles. After discussions with parents at a fundraising and budget meeting, the Executive Director has established an additional fundraising goal above budget of \$50,000, to help create a cash flow cushion.

RESOLVED, that the organization's Form 990 for 2015 is approved as filed. The report is consistent with the annual audit and reports a significant loss primarily due to the change in the statewide reporting of PERS liabilities (which impacts all public employers).

This Consent, which may be signed in original counterparts, shall have the same effect as if the actions described herein were taken by the directors of the Corporation at a duly called and lawfully held meeting. Facsimile, pdf, and counterpart signatures shall be valid for all purposes of this Consent.

(Signed Board Member Consents on File with Entity.)

Nicole Aas-Rouxparis

Dory Hobbs

Jarod Hobbs

Karen Kitchen

Ben Melix

Shouka Rezvani (nonvoting)

Jeff Scott

STUDENT TECHNOLOGY ACCEPTABLE USE POLICY AND PROCEDURES

(with all amendments through December, 2016)

Students at Le Monde may use technology in the classroom for educational purposes, including but not limited to conducting research, developing core competencies, and completing assessments. All students must have a Student Technology Acceptable Use Policy Acknowledgement Form signed by both the student and the parent or legal guardian on file at the school, or the student may be denied access to technology in the discretion of the school.

Internet Usage

As a fundamental tool and resource, all Le Monde students may access the Internet from time to time. Teachers and staff closely supervise students whenever they are using the Internet. Nevertheless, regardless of these procedures, parents and legal guardians should be aware that it is possible that students will inadvertently access materials on the Internet that either or both of the school and the parent(s)/legal guardian(s) may prefer the student not to access, and the parent(s) or legal guardian(s) assume this risk on behalf of themselves and their student.

Student Responsibilities

All students at Le Monde must adhere to the following standards:

1. Students must not intentionally damage any software.
2. Students must log in only to school-provided email accounts and using usernames assigned by the school.
3. Students must not tamper with computers, networks, printers or other equipment.
4. Students must have specific permission from their teacher to conduct a search on the Internet.
5. Students must use only sites related to their topic.
6. If a student finds an inappropriate site or image, he or she must immediately minimize the program, turn off the monitor if possible and contact the teacher or staff member.
7. Students may not send, access, upload, download or distribute any threatening, pornographic, or obscene materials.
8. Students must not engage in "cyber-bullying" or in any behavior that is intended to harm others.
9. Students must follow any posted classroom rules regarding technology and Internet usage.
10. Students must obey general school and classroom rules concerning behavior and communication while using technology.

Parents and legal guardians are encouraged to discuss the above standards and their meanings with their students, especially for students in lower grades.

Violation of any of these standards may result in temporary or permanent suspension of computer use, Internet privileges and/or other disciplinary action.

Use of Le Monde Email, Wireless Connectivity, or Edline

Parents/legal guardians and students in the Fourth Grade and above may be issued email, Class Dojo, or Edline accounts. If email accounts are issued to students, the student's parent or legal guardian will be advised and provided with the password, and it will be the parent or legal guardian's responsibility to monitor the account.

Le Monde makes no guarantee that the functions or the services provided by or through the Le Monde system will be error-free or without defect. Le Monde will not be responsible for any damage the user may suffer, including, but not limited to, loss of data or interruptions of service. Le Monde is not responsible for the accuracy or quality of the information obtained through or stored on its computer system. Furthermore, the use of e-mail between school personnel and students and/or parent(s) or legal guardian(s) is not guaranteed to be private.

Le Monde may provide wireless connectivity as a guest service and offers no guarantees that any use of the wireless connection is in any way secure, or that any privacy can be protected when using this wireless connection. Use of the Le Monde wireless network is entirely at the risk of the user, and Le Monde is not responsible for any loss of any information that may arise from the use of the wireless connection, or for any loss, injury or damages resulting from the use of the wireless connection. All users of the Le Monde wireless connection are bound by Le Monde's Student Technology Acceptable Use Policy.

STUDENT TECHNOLOGY ACCEPTABLE USE POLICY ACKNOWLEDGEMENT FORM

I agree to follow this Student Technology Acceptable Use Policy, and agree that if I do not I may lose the privilege of being able to use Le Monde's technology, of being able to use the Internet while at school, and/or that I may be subject to disciplinary action.

Student Signature: _____ Date: _____

Printed Name: _____

PARENT OR GUARDIAN PERMISSION

As the parent or guardian of this student, I have read the Student Technology Acceptable Use Policy and I have discussed it with my student. I understand that if my student commits any violation of the Policy, his/her technology access privileges may be revoked and school disciplinary action taken. In consideration for the privilege of his/her using Le Monde's electronic communications system and/or having access to the Internet, I hereby release the school, Le Monde Immersion, and its officers, directors, and employees, from any and all claims and damages of any nature arising from my student's use of, or inability to use, any technology of Le Monde's or the Internet while at Le Monde.

I understand that my student is being provided access to technology and the Internet for educational purposes and that it is impossible to restrict access to all controversial materials. I agree not to hold Le Monde responsible for materials my student may acquire or view on the Internet.

For fourth graders and older: I hereby give permission to issue an email account for my child. (At this point Le Monde is not issuing email accounts, but it may do so in the future and will notify you if we do.)

Custodial Parent or Legal Guardian Signature: _____ Date: _____